

Michele Ritter

she/her

407.989.8320

michele.d.ritter@gmail.com

rittermi.com

Education

University of Central Florida Orlando, FL May 2021

Master's of Arts in Digital Media: Interactive Media

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Canisius College Buffalo, NY May 2010

Bachelor's of Arts in Anthropology & History with a minor in Global Religions

•Phi Alpha Theta

•Canisius College Honors Program Degree

•*Cum laude*

Professional Experience

University of Central Florida Orlando, FL January 2020-Present

Graduate Teaching Assistant

- Acting as liaison for undergraduate students and course professors
- Evaluating student work and addressing questions regarding course content and technology
- Guiding student to facilitate growth on projects
- Courses taught include “fundamentals of interactive design”, “digital video fundamentals”, and “digital cultures and narratives”

Buffalo and Erie County Library Buffalo, NY January 2021-Present

Digital Content Creator Intern

- Creating digital content in the form of educational games
- Editing library and website content
- Managing online resources

St. Cloud Middle School St. Cloud, FL October 2016-June 2019

8th Grade Language Arts Teacher/6th Grade World History Teacher/Musical Director

- Transitioning and managing sixth and eighth grade students following Florida standards
- Creating and implementing informative curriculum and policies while providing accommodations
- Updating parents regarding student progression while communicating with other departments
- Collaborating with team members to ensure improvement for the lowest quartile students
- Developing and distributing handouts, notes, and scaffolding content
- 98% student growth on baseline in 6th grade social studies
- Directing spring musical
 - Coordinating technical/physical properties with adult volunteers for spring musical
 - Organizing schedules for both students and volunteers
 - Managing the creation and implementation of the events
 - Community outreach regarding sponsorship and event details

International Language Instruction: MLS & Interac Tokyo, Japan March 2012-April 2016

International Educational Professional/Theater Director

- Managed assistants while maintaining client retention by keeping parents informed of events and student progress in a professional manner to Japanese customer service standards
- Recruited potential students to the school in an open and welcoming manner
- Served as a director for a theater productions
- Awarded recognition for excellence in student performance
- Planned, managed, and executed lessons in a classroom setting
- Edited and developed company literature, textbooks, and programs
- Maintained a professional and friendly persona during public events

Office Team/Robert Half Buffalo, NY 2010-2011

Office Assistant/Data Input

- Office reorganization and administration, customer service, maintenance and client relations
- Utilized account management techniques

Canisius College Buffalo, NY 2008-2010
Office Assistant and Researcher

- Research and office assistance to faculty and staff in Anthropology and Sociology Departments
- Article, grant, and publication editor

African American Cultural Center Buffalo, NY 2007
Tutor

- Tutored middle-school students attending after-school care program
- Designed and managed educational activities when they finished their work

Iroquois National Wildlife Refuge Basom, NY 2007
Canisius Ambassador for Conservation

- Created and implemented tours of the wildlife refuge to educate elementary through high school students about conserving endangered environments, flora, and fauna

Technology

Office 365, Windows OS, Macintosh OS, G Suite, Github, Adobe Creative Suites, Unity, Max8, Processing, HTML/CSS, Python

Language Abilities

Proficient in Japanese and basic Spanish

Volunteer Experience

North Tonawanda Library Tonowanda, NY 2018-present

- Annually held Librarycon volunteer

Orlando Museum of Art Orlando, FL 2020

- Collaborating and working with the Educational Coordinator to create an interactive informal learning game for middle school students related to the museum's collection

Erie County Library System Buffalo, NY 2019-present

- Editing online content and digital interactive programming consultant

Americorps VISTA Buffalo, NY 2010

- Served Neighborhood Housing Services of South Buffalo as a full-time VISTA member

Canisius College Little Theater Buffalo, NY 2006-2010

- Participated in effort to bring free theater performances to the Buffalo community through performance and technical duties
- Costuming Director

Hope Refugee Services Buffalo, NY 2008

- Provided tutoring services to recently displaced African students

Bissonette House Buffalo, NY 2007

- Provided support and mentoring services to members of a halfway house for paroled convicts

Habitat for Humanity Buffalo, NY 2006

- Restoration for communities through Canisius College's division of Habitat for Humanity